

# EMBU COUNTY GOVERNMENT



Mobile:+254 771 204 003/+254 703 192 924 Tel:+25430686/30656  
Address: P.O. Box 36 - 60100 Embu, Location: Embu Town House  
Email: [info@embu.go.ke](mailto:info@embu.go.ke) Website: [www.embu.go.ke](http://www.embu.go.ke)

MINISTRY OF LANDS, MINING, HOUSING, PHYSICAL PLANNING AND URBAN DEVELOPMENT

## MUNICIPALITY OF EMBU

ECG/MOE/BOARD/INVITATION/VOL.1/61

5<sup>th</sup> August 2024

Embu Municipal Board Members;

**RE: NOTICE AND DRAFT AGENDA FOR THE FIRST QUARTER 2024/2025 EMBU MUNICIPAL BOARD MEETING**

The above subject matter refers;

You are hereby invited for the First Quarter 2024/2025 Board Meeting to be held in the Municipality of Embu Boardroom on **Friday 23<sup>rd</sup> August 2024 at 9.00am.**

### Agenda

1. Preliminaries.
2. Reading of notice and adoption of agenda.
3. Adoption of acceptance of the current term of the Board
4. Reading and confirmation of Fourth Quarter 2023/2024 Minutes of the Municipal Board meeting.
5. Adoption of The First Quarter 2024/2025 Minutes of the Public Forum
6. Matters Arising.
7. KUSP 2 UIG and UDG allocation and proposed projects.
8. Adoption of the revised IDeP
9. Analysis of FY 2024/2025 Budgetary allocation
10. Tabling of the office of The Auditor General Report for the previous years
11. A.O.B.

Yours faithfully

  
The official seal of the Embu County Government Municipal Manager. It is a circular stamp with the text "EMBU COUNTY GOVERNMENT" at the top and "MUNICIPAL MANAGER" at the bottom. In the center, there is a date stamp "05 AUG 2024".

**CATHERINE NYAGA**

**Municipal Manager/Sec Embu Municipal Board**

**For**

**The Chair Embu Municipal Board**

# MBU COUNTY GOVERNMENT



Mobile: +254 771 204 003/+254 703 192 924 Tel: +254 30686/30656  
Address: P.O. Box 36 - 60100 Embu, Location: Embu Town House  
Email: [info@embu.go.ke](mailto:info@embu.go.ke) Website: [www.embu.go.ke](http://www.embu.go.ke)

MINISTRY OF LANDS, MINING, HOUSING, PHYSICAL PLANNING AND URBAN DEVELOPMENT

## MUNICIPALITY OF EMBU

ECG/MOE/BOARD/INVITATION/VOL.1/63

11<sup>th</sup> November 2024

Embu Municipal Board Members;

**RE: NOTICE AND DRAFT AGENDA FOR THE SECOND QUARTER 2024/2025 EMBU MUNICIPAL BOARD MEETING**

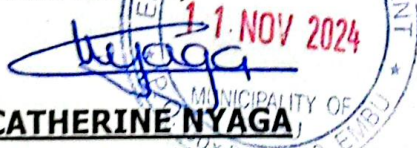
The above subject matter refers;

You are hereby invited for the Second Quarter 2024/2025 Board Meeting to be held in the Municipality of Embu Boardroom on **Friday 18<sup>th</sup> December, 2024 at 9.00am.**

### **Agenda**

1. Preliminaries.
2. Reading of notice and adoption of agenda.
3. Reading and confirmation of First Quarter 2024/2025 minutes of the Municipal Board meeting.
4. Reading and Confirmation of Second Quarter Minutes of the Public Forum
5. Matters Arising.
6. Committee Reports
7. A.O.B.

Yours faithfully

  
11 NOV 2024

**CATHERINE NYAGA**

**Municipal Manager/Sec Embu Municipal Board**

*For*

**The Chair Embu Municipal Board**

# EMBU COUNTY GOVERNMENT



Mobile:+254 771 204 003/+254 703 192 924Tel:+25430686/30656

Address: P.O. Box 36 - 60100 Embu, Location: Embu Town House

Email: [info@embu.go.ke](mailto:info@embu.go.ke)Website: [www.embu.go.ke](http://www.embu.go.ke)

MINISTRY OF LANDS, MINING, HOUSING, PHYSICAL PLANNING AND URBAN DEVELOPMENT

## MUNICIPALITY OF EMBU

ECG/MOE/BOARD 2/INVITATION/VOL.1/01

4<sup>th</sup> March 2025

Embu Municipal Board Members;

**RE: NOTICE AND DRAFT AGENDA FOR THE THIRD QUARTER 2024/2025 EMBU MUNICIPAL BOARD MEETING**

The above subject matter refers;

You are hereby invited for the Third Quarter 2024/2025 Board Meeting to be held in the Municipality of Embu Boardroom on **Thursday 13<sup>th</sup> March 2025 at 10.00am.**

### **Agenda**

1. Reading of notice and adoption of agenda.
2. Election of the Vice Chairperson
3. Introduction of Municipality Staff to the Board
4. Formation of Board Committees
5. Setting up of Board and Committees' Standing orders
6. Overview of the Priority areas of focus
7. Scheduling of Activities
8. Allocation of assignments to committees
9. A.O.B
10. Adjournment

A blue ink signature of Catherine Nyaga, written over a circular official stamp of the Embu Municipality Manager. The stamp includes the text 'EMBU COUNTY GOVERNMENT', 'MUNICIPAL MANAGER', and '60100 EMBU'. There is also a red date stamp '13 MAR 2025'.

**CATHERINE NYAGA**

**Municipal Manager/Sec Embu Municipal Board**

*For*

**The Chair Embu Municipal Board**

# EMBU COUNTY GOVERNMENT



Mobile:+254 771 204 003/+254 703 192 924 Tel:+25430686/30656

Address: P.O. Box 36 - 60100 Embu, Location: Embu Town House

Email: [info@embu.go.ke](mailto:info@embu.go.ke) Website: [www.embu.go.ke](http://www.embu.go.ke)

**MINISTRY OF LANDS, MINING, HOUSING, PHYSICAL PLANNING AND URBAN DEVELOPMENT**

## **MUNICIPALITY OF EMBU**

**ECG/MOE/BOARD 2/INVITATION/VOL.1/07**

**6<sup>th</sup> May 2025**

**Embu Municipal Board Members**

**Municipality Accountant**

**Municipality Finance officer**

**RE: NOTICE AND DRAFT AGENDA FOR THE FOURTH QUARTER 2024/2025 EMBU MUNICIPAL BOARD MEETING**

Dear Board Members,

You are hereby invited to attend the Fourth Quarter 2024/2025 Board Meeting, scheduled to take place on **Tuesday, 27th May 2025 at 10:00 a.m.**, in the **Embu Municipal Boardroom**.

Please find below the draft agenda for the meeting:

1. Preliminaries
2. Confirmation of Quorum
3. Adoption of the Agenda
4. Reading and Confirmation of the Minutes of the Third Quarter 2024/2025 Board Meeting
5. Matters Arising
6. Committee Reports
7. Report on the Outcome of the Meeting with Her Excellency the Governor
8. Board Members' Travel Allowances
9. Devolution Conference
10. Any Other Business (A.O.B.)
11. Adjournment

Your punctual attendance and active participation will be highly appreciated.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Nyaga', is written over a circular official stamp of the Municipality of Embu. The stamp contains the text 'MUNICIPALITY OF EMBU' and '09 MAY 2025'.

**Catherine Nyaga**

*Municipal Manager / Secretary, Embu Municipal Board*

For: **The Chair**, Embu Municipal Board